

SCHOOL ACTIVITY FUND STANDARD INVOICE

| | |
|------------------|------|
| School | Date |
| Activity Account | |

| | |
|--------------------------|--|
| Vendor's Name | |
| Address | |
| Phone | |
| Fax | |
| FEIN or Soc. Sec. No. | |

| Quantity | Item Description | Unit Cost | Total Cost |
|--------------|------------------|-----------|------------|
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| | | | |
| Total | | | |

Vendor Certification

I hereby certify that the above is a correct statement of amount due from the above named school for articles furnished or services rendered as itemized.

Vendor Signature

Approval for Payment

Person Receiving Item

Sponsor

Principal (not required if Principal Signed Above)

Amount Paid: _____

Date Paid: _____

Check No.: _____