PAINTSVILLE INDEPENDENT SCHOOL DISTRICT
PERSONALLY OWNED COMPUTING/NETWORK DEVICE ACCEPTANCE OF RESPONSIBILITY AND DEVICE USE AGREEMENT PERMISSION FORM

The purpose of this document is to inform parents, guardians and students of the rules governing the use of personally owned computing/network devices while on or near school property, in school vehicles and at school-sponsored activities, as well as the district's technology resources via remote access.

Please read the following information carefully before signing the attached permission form.

Introduction
Paintsville Independent School District (PISD) is pleased to offer students access to district computers, the Internet and an array of technology resources to promote educational excellence. Each student is responsible for his/her use of technology whether personal or district-provided. While using district or personal technology resources on or near school property, in school vehicles, and at school-sponsored events, as well as using the district's technology resources via remote access, each student must act in a manner consistent with school, district, and legal guidelines. It is the joint responsibility of school personnel and the parent or guardian of each student to educate the student about his/her responsibilities and to establish expectations when using technology.

Using PISD Technology Resources
The information systems and Internet access available through PISD are available to support learning, enhance instruction, and support school system business practices. PISD information systems are operated for the mutual benefit of all users. The use of the PISD network is a privilege, not a right. Users should not do, or attempt to do, anything that might disrupt the operation of the network or equipment and/or interfere with the learning of other students or work of other PISD employees.

The PISD network is connected to the Internet, a network of networks, which enables people to interact with millions of networks and computers. All access to the PISD network shall be preapproved by the principal or technology coordinator. The school or office may restrict or terminate any user's access, without prior notice, if such action is deemed necessary to maintain computing availability and security for other users of the systems.

Other disciplinary action may be imposed as stated in the Paintsville Independent Schools Student Handbook. PISD implements Internet filtering on all sites in accordance with the federal Children's Internet Protection Act (CIPA). Schools will continually educate students on personal safety practices and effective techniques for identifying and evaluating information and its sources.

Respect for Others
Users should respect the rights of others using the PISD network by:
- Using assigned devices as directed by the teacher.
- Being considerate when using scarce resources.
- Always logging off devices after finishing work.
- Not deliberately attempting to disrupt system performance or interfere with the work of other users.
- Leaving equipment and room in good condition for the next user or class.

Ethical Conduct for Users
It is the responsibility of the user to:
- Use only his or her account or password. It is a violation of PISD Acceptable Use Policy (AUP) to give access to an account to any other user.
- Recognize and honor the intellectual property of others; comply with legal restrictions regarding plagiarism and the use and citation of information resources.
- Not read, modify, or remove files owned by other users.
- Use the PISD network and resources in a manner that is consistent with the mission of the PISD network for personal use or private gain is prohibited.
- Help maintain the integrity of the school information system. Deliberate tampering or experimentation is not allowed; this includes the use of PISD network and resources to illicitly access, tamper with, or experiment with systems outside PISD.
- Refrain from using offensive, obscene, or harassing language when using PISD network systems.
- Abstain from accessing, changing, or deleting files belonging to others.

- All software on any personally owned computing device shall be properly licensed. The use of non-licensed software violates the AUP.

Respect for Property
The only software, other than students' projects, to be used on school computers or the school network are those products that the school may legally use. Copying copyrighted software without full compliance with terms of a preauthorized license agreement is a serious federal offense and will not be tolerated. Modifying any copyrighted software or borrowing software is not permitted. In addition:

- Do not modify or rearrange keyboards, individual key caps, monitors, printers, or any other peripheral equipment.
- Report equipment problems immediately to teacher, principal, or technology coordinator.
- Leave workstations and peripherals in their designated places.

Internet Safety and Security
- Students using a personally owned device using a wireless connection are only permitted to connect to the PISD Wi-Fi network.
- Appropriate virus-checking software must be installed, updated, and made active prior to any personally owned computing device being placed on the PISD network.
- Operating system software must be the most current version and up-to-date with all relevant patches.
- No device placed on the PISD network will have software that monitors, analyzes, or may cause disruption to the PISD network.
- Information may not be posted if it: violates the privacy of others, jeopardizes the health and safety of students, is obscene or libelous, causes disruption of school activities, plagiarizes the work of others, is a commercial advertisement, or is not approved by the principal or technology coordinator.
- Users will not change or delete files belonging to others.
- Real-time messaging and online chat may only be used with the permission of the teacher or technology coordinator.
- Students are not to reveal personal information (last name, home address, phone number) in correspondence with unknown parties.
- Users exercising their privilege to use the Internet as an educational resource shall accept the responsibility for all material they seek.
- Users are responsible for reporting any inappropriate material they receive.
- Users are prohibited from accessing portion of the Internet that is inconsistent with the educational mission of PISD.
- All student-produced web pages are subject to approval and ongoing review by responsible teachers and/or principals. All web pages should reflect the mission and character of the school.
- Users are prohibited from viewing, sending, and accessing illegal material.
- Students have the responsibility to cite and credit all Internet material used.
- Any device placed on the PISD network is subject to discovery under the Freedom of Information Act (FOIA), and possible confiscation by school authorities. PISD reserves the right to monitor and investigate activities on personally-owned computing equipment on the PISD network.

Regulations
- Students are prohibited from downloading illegal material, or inappropriate content as defined by current version of the AUP on PISD computers or personal devices inside PISD.
- Students are bound to and must comply PAINTSVILLE INDEPENDENT SCHOOLS' AUP.

PAINTSVILLE INDEPENDENT SCHOOLS

PERSONALLY OWNED COMPUTING/NETWORK DEVICE
ACCEPTANCE OF RESPONSIBILITY AND DEVICE USE AGREEMENT
PERMISSION FORM

I, _____agree to let _____

Name of parent or guardian   **Name of student**

bring their personally owned computing device for instructional use in PAINTSVILLE INDEPENDENT SCHOOLS (PISD). I understand that the student named above will be permitted to use their personally owned device, subject to the conditions in this document.

I understand that if I agree to allow my student to use their own device that PAINTSVILLE INDEPENDENT SCHOOLS is not responsible for any device or data loss, theft, damage or other associated costs of replacement or repair incurred during the school day or at home as a result of participation in this program. I understand that PISD Staff will be unable to store, support or troubleshoot student owned devices. The student named above will take full responsibility for the device and will appropriately secure all devices when not in use.

PISD uses technological measures such as filtering to promote internet safety. Filtering limits students' ability to access harmful internet sites from any device connected to the PISD network, but only when this equipment is used in school on the PISD network. Access through cellular networks does not provide the same measures of filtering. Students should only use the PISD network (not private cellular service) for internet access while on PISD property.

I have verified my student is aware that all aspects of the Paintsville Independent Schools, ***Acceptable Use Policy for Network Access*** apply to the use and care of their personal device while on PISD property or while involved in any PISD sponsored event/activity.

I understand that the purpose of allowing my student to use their own device is to participate in teacher approved activities in support of the PISD curriculum. Uses of these devices for unrelated activities beyond or outside the PISD educational program are prohibited.

_____   _____

Parent or Guardian's Signature   Date

Student Acceptance:

I agree to adhere to the AUP guidelines presented in the Student Book. I will utilize the device(s) for instructional purposes only while at any PISD school or on the PISD network.

_____   _____   _____

Student Signature   Student ID#   Date

Date Revised 9/5/2017